



## **Global Forum on eProcurement: ILMS at Department of State**

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eLogistics for the Department of State

# U.S. Department of State

## Department of State Locations



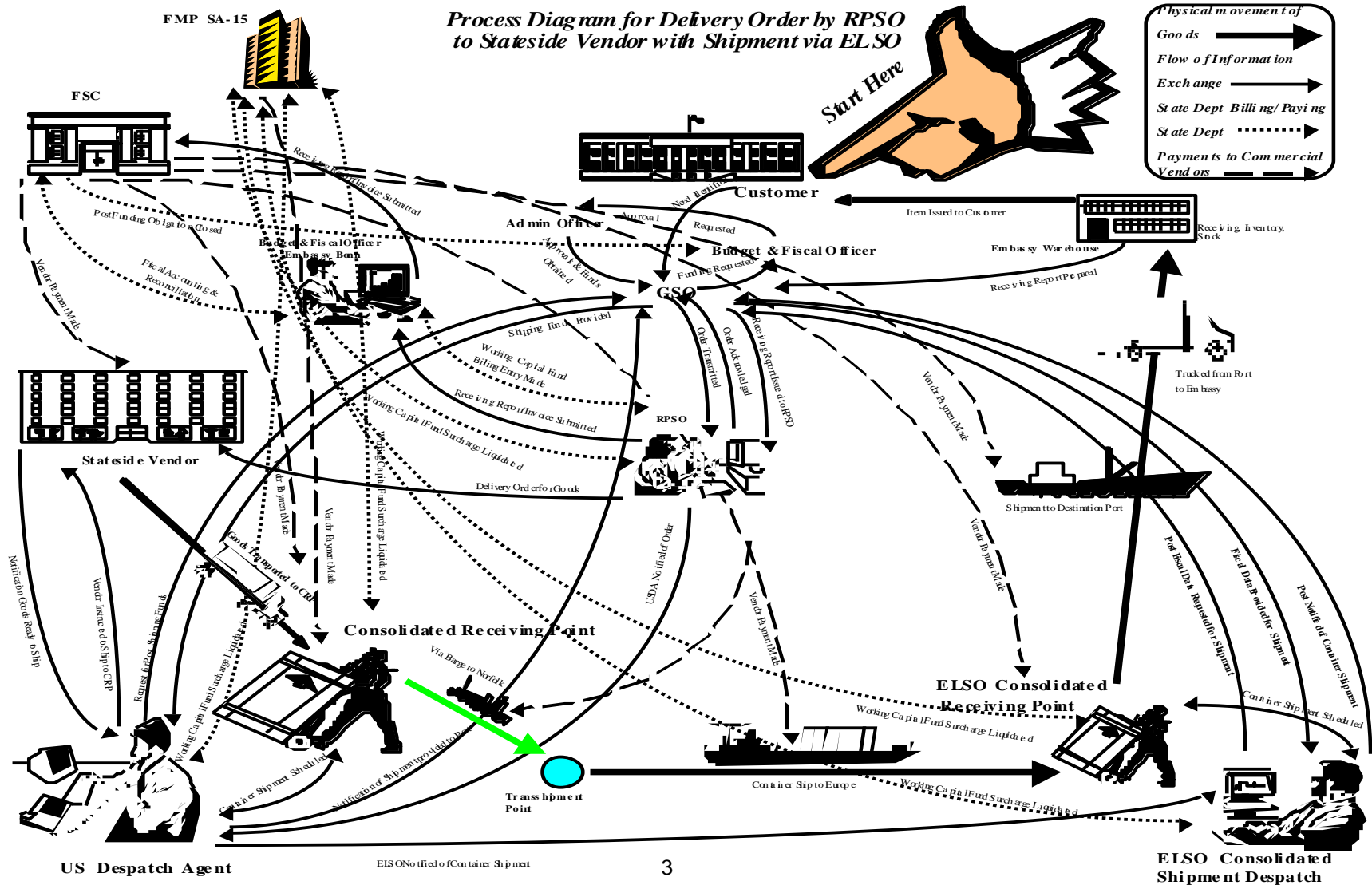
- ### Cities with more than one Department of State mission
- |  |  |
|--|--|
| <b>Brussels:</b><br>Embassy Brussels<br>US Mission to European Union<br>US Mission to NATO | <b>Paris:</b><br>Embassy Paris<br>US Mission to OECD<br>US Observer Mission to UNESCO            |
| <b>Kinshasa:</b><br>Embassy Kinshasa<br>Embassy Brazzaville                                | <b>Rome:</b><br>Embassy Rome<br>Embassy Holy See<br>US Mission to FAO                            |
| <b>Montreal:</b><br>Consulate General Montreal<br>US Mission to ICAO                       | <b>Vienna:</b><br>Embassy Vienna<br>US Mission to OSCE<br>US Mission to Intl. Organizations      |
| <b>Nairobi:</b><br>Embassy Nairobi<br>US Mission to UNEP                                   | <b>Washington, DC:</b><br>Department of State<br>US Mission to OAS<br>Washington Passport Office |
| <b>New York:</b><br>US Mission to UN<br>New York Passport Agency                           |  |

Boundary representation is not necessarily authoritative.



# eProcurement: The Case for Change

*Process Diagram for Delivery Order by RPSO to Stateside Vendor with Shipment via ELSO*





eLogistics for the Department of State

# ILMS Applications



 = eProcurement Module

# ILMS eProcurement Process

## Paperless eProcurement Process



**Requester**  
-Enter request data into Ariba  
-PR # assigned



**Procurement Team**  
-Review request  
-Enter procurement data  
-Approve purchase



**Budget Team**  
-Check funds availability  
-Approve order



**Contracting Officer**  
-Award to Vendor  
-PO # Assigned

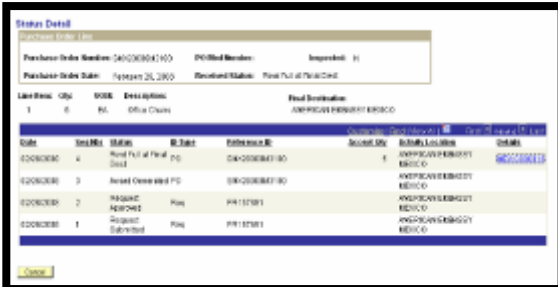


**Vendor**



**Warehouse/Shipping**  
-Receive shipment  
-Determine shipping method to post

## ILMS Status Tracking

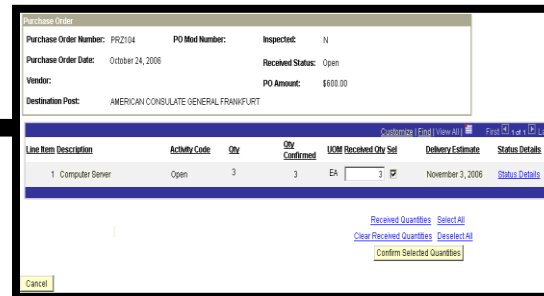


Line Item	Qty	Unit	Description	Activity Code	Qty	Qty Confirmed	UOM	Received Qty	Estimate	Status
1	3	EA	Computer Server	Open	3	3	EA	3	November 3, 2006	Open

ILMS users can have visibility through the entire process via ILMS Status Tracking



**Property Management**  
-Track goods in Asset Management



Line Item	Description	Activity Code	Qty	Qty Confirmed	UOM	Received Qty	Estimate	Status
1	Computer Server	Open	3	3	EA	3	November 3, 2006	Open

**Receiving Clerk**  
-Create asset (if applicable)



**Receiving Clerk**  
-Receive goods in Final Receipt  
- Create DS-127